

Watrous Heights Neighborhood Association
Special Board Meeting Minutes
Monday September 16th 2019

Quorum Check

- Brad, Andrea, Buck, Dave, Tammy, Paul, Becky Dewey

Treasurer's Report.

James "Buck" Buchholz

- \$984.38 current
- End of year Budget:
 - Web Service \$243.00
 - 1023 EZ application fee \$275
 - New Yard Signs and Update Wait
 - Articles of Incorporation filings fees \$0.00
 - WHNA Letterheads and (?) envelopes \$0.00
 - Postage \$0.00
 - Holiday Lighting Contest Prize Awards \$225
 - Printing Costs \$0.00
 - Facebook Attack Budget \$9.00
- \$146.42 remains and will be used to up the Holiday light prize.
- Details below on postage, printing, and label costs (donation)
- Board approved above budget

Pocket Park a Goal for WHNA Board:

- Board still in favor of continuing to pursue the pocket park
- Buz is still in favor of support
- See if we could get a neighborhood pledge as Buz feels if a park is wanted, the neighbors would be willing to donate.
- Discussions will continue on raising funds
- **501(c)3** Needed or helpful for both options above. It appears this is also beneficial or even needed to raise any funds from commercial sponsors.
 - Look to modify bi-laws per IRS requirements for 501(c)3
 - Detailed in things we are doing
 - Charitable Organization for benefits of the public interest

- Lessing the burdens of the government
- Lessing of neighborhood tensions
- Combat community deterioration
- Disadvantage
 - Audits are required, possibly on an annual or bi-annual basis
 - CPA required
 - 990-EZ. It probably would be helpful in the future if we filed a 990-EZ for 2019 and 2018 (if possible). A copy of that is required for a CDG application.
 - Dave is researching for further detail
- Dave suggest we need to file a 1023-EZ Application for 501(c)3 as soon as possible. Cost is \$275.00.
 - This could take 2 to 12-months to obtain a formal tax-exempt status designation from the IRS.
 - Board approved to file 1023-EZ.
- We believe an Unincorporated Nonprofit Association (under 501B) would be acceptable as long as an appointment of an Agent is filed with the Secretary of State (No Charge for that filing).
 - Board Approved

Grant Status Report.

- Recent Communications with Community Betterment Grant Administrator was previously reported to you.
- Current Grant must be fully spent before application for new Grant can be made. Note: We did not receive Grant Funds until May 3rd 2018 for a Jan, 8th 2018 Application.
- Application can be made as early as Dec 1st 2019 for 2020.

Tammy Berenguel's Committee.

- We used First Class mail contact to new resident homeowners in our area.
 - We made initial contact to three new homeowners.
 - NO RESPONSE.
- We will continue to try to find the most effective future contacts for this unique group.

- Recent list of 15 new owners includes one husband and wife that we just met at the SW 9th Open Street Event. They are good potential neighbors.
- Tammy feels important to have WHNA letterheads and maybe WHNA envelopes printed.
 - Board approved Letter head presented
 - Board agreed to printable labels
 - Andrea Greer to review office supplies to envelopes and printable labels
 - Board discussed hand delivery of the blight home letter
 - Board approved local business letter for distribution
 - Brad and Andrea Greer will donate the printing
 - Tammy will donate the postage

Curtis has info on a new Facebook Program.

- Advertising campaign can be run through WHNA Facebook page, to target a predetermined amount group of people within a set radius to encourage activity and traffic to the page.
- Smallest radius from his home cost \$3.00 per month
- This is a cost-effective method for us to reach people we do not yet have at our meetings/or have contact info for.
- Curtis will be in charge of the format/detail of the communication
 - Board voted yes

SW 5th and Leach Lot timing.

- It appears it will be June of 2020 or later before any action on that lot will be taken
- Earliest we could make an CDG application would be July 2020.
- We need to be in position to make application at that time.

Potential WHNA ¼ section annexation.

- Application submitted last month.